



**Designation: IT Recruitment**  
**Qualification: Graduate or Above**  
**Location: Bhubaneswar**

#### **Job description**

#### **What you'll do**

#### **Requirement:**

1. Excellent verbal and written communication skills.
2. HR Policy administration.
3. Stakeholder management exposure.
4. Must have knowledge on all HR Functions.
5. End to end recruitment process (from sourcing to offer/joining).
6. Designing and implementing recruiting systems for the organization.
7. Designing and updating job descriptions. Identifying the candidate's knowledge over the skill set required, ensuring availability and willingness to take up the job.
8. Proficient in email writing.



# PERSISTENT NETWORKS PVT.LTD.

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