

**Job Title:** Associate Talent Specialist

**Job Location:** Vadodara, Gujarat

**Shift Timings:** US/Night shift

**Website:** [www.ascendion.com](http://www.ascendion.com)

## You'll do:

- **Review** the job description; **understand** the requirements of the clients and accordingly execute a **search plan** for identifying potential candidates to fit the requirement.
- **Source** candidates using multiple channels like job portals, internal database, social media etc
- **Assess** applicant's relevant experience, knowledge, skills and competencies
- **Scheduling, coordination and ownership** of end-to-end recruitment cycle.
- Build strong candidate **relationship & credibility** to leverage their trust for getting referrals.
- **Negotiating** wage rates and other terms of employment and gain commitment from candidates for current and future job requirements
- **Submitting** candidate's resume to the hiring managers for further scrutiny or consideration.
- Timely communication with the candidates and **keeping them posted** with updates on their candidature.
- **Partner** with our onsite team to understand the client's needs and requirements
- **Engage** regularly on an ongoing basis with the candidates through email, voice & video calls.

## You'll Need:

- Excellent written and verbal communication skills
- Negotiation & Convincing Skills
- Proficiency with MS Office
- Organization/Coordination Skills
- Relationship Management skills
- Learning Agility
- Go getter attitude

## About Ascendion:

Ascendion is a leading provider of AI-first software engineering services. Our applied AI, software engineering, cloud, data, experience design, and talent transformation capabilities accelerate innovation for Global 2000 clients. Ascendion is headquartered in New Jersey. In addition to our remote/hybrid workforce, we have a presence in 13 countries and 40+ global offices across North America, Europe, and APAC. We are committed to building technology powered by Generative AI with an inclusive workforce, service to our communities, and a vibrant culture. For more information, please go to [www.ascendion.com](http://www.ascendion.com).

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